Audio or video recording (or any other form of recording) of classes is not permitted unless expressly allowed by the faculty member as indicated in the course syllabus or as a special accommodation for students who are currently registered with the Disability Resource Services Program and are approved for this accommodation.

Recordings allowed as special accommodations are for the personal use of the DRS-approved student, and may only be distributed to other persons who have been approved by the DRS program. Faculty may require the student sign an Audio/Video Recording Agreement, which they may keep for their records.

Approved by the Academic Senate on April 27, 2010
Approved by the President on May 26, 2010
8/AS/10/FAC—Rationale for Faculty Policy on Student Recording of Classes

BE IT RESOLVED: That the Academic Senate approves the attached Faculty Policy on Student Recording of Classes; and be it further

RESOLVED: That this policy be effective upon approval by the President; and be it further

RESOLVED: That this policy be placed in the Faculty Handbook and Student Handbook.

RATIONALE: A policy to protect the copyrights and the intellectual property rights of an instructor’s classroom pedagogy is needed. Further, students with disabilities have special needs that require them to utilize learning tools that instructors need to accommodate. This policy allows the instructor to maintain control of the property rights, while meeting the needs of students with disabilities prescribed by law. The policy also provides faculty a means to permit any form of recording they deem useful to support the academic success of those who do not require special accommodation.

Approved by the Academic Senate on April 27, 2010
Approved by the President on May 26, 2010
DISABILITY RESOURCE SERVICES (DRS)

AUDIO/VIDEO RECORDING AGREEMENT

In accordance with federal regulations Section 504 of the Rehabilitation Act Title II of the Americans with Disabilities Act and California State University policy, audio recording, transcribing of classes and video recording must be allowed for students who are currently registered with the Disability Resource Services (DRS) program and are approved for this accommodation. I acknowledge and agree to use the audio or video recordings of any class exclusively for my private educational use and study. I agree not to share these recordings with any individual unless approved by the DRS program. I understand that any other form of recording of course content is prohibited. Faculty may download this agreement form on the DRS program website.

________________________________________
Student’s signature                  Date

________________________________________
Instructor’s Signature               Date

________________________________________
Student’s name (printed)

________________________________________
Course and class section

Revised 4/06/10